

Device Lifecycle Management

Best practices for managing the lifecycle of Odyssey Logistics end-user IT equipment — from procurement and maintenance through secure disposal.

PROCEDURE

END-USER IT EQUIPMENT

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PROGRAM OVERVIEW

Odyssey Logistics manages the lifecycle of end-user IT equipment to reduce downtime, prevent security failures from outdated systems, and improve planning and productivity. The procedure defines maintenance, upgrade, replacement, and secure disposal practices across the equipment lifecycle.

01

Plan & Inventory

Existing IT assets are reported and budgeted to meet current and future business requirements.

02

Maintain

Equipment is monitored and maintained through established device-management systems.

03

Upgrade & Replace

Hardware is reviewed on a set cadence and refreshed on a defined depreciation schedule.

04

Dispose Securely

End-of-life equipment is recycled, donated, or retained only after verified secure data destruction.

FRAMEWORK ALIGNMENT

NIST CSF

Identify function — asset management across the lifecycle.

CIS Critical Security Controls

Controls 1 & 2 — inventory of enterprise assets and software.

ISO/IEC 27001 Annex A

Asset lifecycle and secure disposal of equipment.

WHAT THIS POLICY COVERS

The procedure is structured across the sections below. Each is mapped to the corresponding area of recognized security practice — demonstrating coverage without disclosing internal control specifics.

§1.1
1.2

Purpose & Scope

Lifecycle management of end-user IT equipment and its objectives.

§1.4

Schedule

Asset reporting and budgeting to meet business requirements.
CIS Control 1

§1.4.3

Replacement

Depreciation-based refresh cadence for desktops and laptops.

§1.3

Roles & Authorities

End users who operate company equipment.

§1.4.1
1.4.2

Maintenance & Upgrades

MDM-managed maintenance and cadence-based hardware review.

§1.4.4

Disposal

Certified recycling and standards-based data destruction at end of life.
NIST CSF · Protect

Supporting document control: maintained revision history and referenced asset-management, equipment-listing, and retention documents.

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Odyssey Logistics & Technology Corp. · Source: PRO Rev. R03 (Device Lifecycle Management)